



# London Volleyball Association

---

## Constitution

*Guiding Principle: Growing Volleyball in London*

Adopted: 18/07/2026

Version: 5

### Revision history

Approved 16 June 2007

Revised 21 June 2008

Revised 8 December 2008

Revised 24 November 2016

### 1. Name

The Association shall be known as the London Volleyball Association (hereafter referred to as 'LVA').

### 2. Vision, Purpose and Guiding Principle

Guiding Principle: Growing Volleyball in London.

The LVA exists to grow, support, and sustain volleyball in all its forms across Greater London. All decisions, structures, and activities of the Association shall be guided by the principle of Growing Volleyball in London, ensuring long-term participation, quality competition, inclusivity, transparency, and strong governance.

### 3. Objectives

The objectives of the LVA are:

- To promote, develop, and grow volleyball (indoor, beach, sitting, and emerging formats) across the 32 London Boroughs and the City of London.
- To organise, manage, and support London-based volleyball competitions, including the London League.
- To represent the interests of its members in relation to national, regional, and partner organisations.
- To act as the recognised Regional Association for volleyball in London.



- To improve standards of coaching, officiating, safeguarding, governance, and administration within London volleyball.
- To ensure transparent, fair, and accountable governance for the benefit of all members.

#### **4. Affiliation, Independence and Governing Framework**

- The LVA shall govern itself as an independent association, responsible for its own constitution, governance, and decision-making.
- The LVA shall operate within the wider framework and expectations of Sport England and Volleyball England, including alignment with relevant safeguarding, equality, and governance standards.
- In the event of a serious governance, legal, or financial dispute that places LVA funds or members at risk, LVA funds may be transferred to Volleyball England to be held securely and in safeguarding trust until the matter has been resolved.
- Once resolved, and subject to agreement, funds shall be returned to the LVA to continue delivery of its objectives.

### **5. Membership**

#### **5.1 Categories of Membership**

##### **a) Club Membership**

- Clubs affiliated with Volleyball England and located within the Greater London area as their home venue

##### **b) Individual Membership (Executive Officers)**

- Individual membership is limited to elected Executive Officers only.
- Elected Executive Officers hold voting rights at General Meetings.

#### **5.2 Definition of Members**

For the purposes of governance and voting rights, members are defined as:

- Each affiliated club, represented by one nominated individual.

Non-Executive Officers are not members for voting purposes and do not hold voting rights.

#### **5.3 Rights of Members**

Members shall have the right to:

- Attend and vote at General Meetings of the LVA.



- Propose motions and constitutional amendments.
- Elect the President and Executive Officers.
- Receive transparent reporting on LVA finances, decisions, and activities.
- Access LVA competitions, services, and development initiatives.

#### **5.4 Membership Duration and Lapse**

- Membership shall be valid for the period covered by the annual fee.
- Membership shall lapse if fees remain unpaid two months after the due date, following a formal written warning issued by the Treasurer.
- Membership may be relinquished by written notice to the Secretary.

### **6. Associateship**

Associateship is granted to organisations notified to the LVA by Volleyball England as having been accorded membership of a Regional Association and assigned to the London Region.

Associates:

- May attend General Meetings.
- Do not hold voting rights unless they also qualify as members under Section 5.

### **7. Governance Structure**

#### **7.1 President**

- The President shall be elected at an Annual General Meeting for a two-year term and may stand for re-election.
- The President shall act as an independent, non-executive leader of the Association.
- The President shall not be a member of the Executive Officers Board but shall attend Executive meetings as a non-executive participant.

#### **Role of the President**

The President is responsible for ensuring:

- Transparency in decision-making.
- Fair representation of all members.



- Accountability of the Executive Officers.
- Value for members and alignment with the principle of Growing Volleyball in London.

The President may:

- Chair General Meetings.
- Call a Special General Meeting.
- Provide oversight and constructive challenge where governance standards are at risk.

## 7.2 Executive Officers

The Executive Officers shall be elected from the Individual Membership and shall collectively manage the operational affairs of the LVA.

Executive roles include:

- Chair
- Secretary
- Treasurer
- League Secretary
- Junior Development Officer
- Referee Administrator
- Technology Lead
- Marketing and Communications Lead
- Partnerships Lead
- Training and Development Lead

Each Executive Officer:

- Is elected at an AGM.
- Serves for one year.
- Is eligible for re-election.



Executive role responsibilities shall be defined in a separate Role Descriptions document, approved and maintained by the Executive Committee. These role descriptions may be amended as required to support the effective delivery of LVA objectives.

### 7.3 Executive Committee

- The Executive Committee shall consist of all Executive Officers.
- The Executive Committee is responsible for the day-to-day management and strategic delivery of the LVA.
- The quorum shall be 50% of Executive Officers.
- Decisions shall be made by simple majority.
- The Chair shall hold a casting vote if required.
- The Executive Committee may establish sub-groups or working groups as required.

### 7.4 Non-Executive Officers and Appointments

The following core Non-Executive Officers shall be appointed or elected:

- Welfare Officer
- Data Protection Officer

Non-Executive Officers:

- Do not hold voting rights.
- Provide independent oversight and assurance within their areas of responsibility.

In addition:

- Each Executive Officer, including the two core Non-Executive Officers, may appoint up to three additional Non-Executive Officers to support their specific area of responsibility.
- These additional Non-Executive Officers work within the remit of the appointing officer, may attend meetings by invitation, and support planning, delivery, organisation, and administration within their area.
- These appointments are intended to increase capacity, resilience, and succession planning while supporting the overall goals of the LVA.



## **8. Finance**

- The financial year shall end on 31 July.
- Annual accounts shall be presented to the AGM.
- All funds shall be held in an LVA bank account.
- Payments shall require authorisation by two officers, one of whom must be the Treasurer.
- Funds shall only be used to further the aims of the LVA and the principle of Growing Volleyball in London.
- In the event of dissolution, remaining assets shall be transferred to Volleyball England for the benefit of volleyball in London.
- A budget has to be approved by the Executive before the 1<sup>st</sup> of October for the new season

## **9. General Meetings**

### **9.1 Annual General Meeting (AGM)**

- An AGM shall be held once per year.
- Only members as defined in Section 5 may vote.
- Meetings may be held in person, online, or in hybrid format.
- Voting shall be conducted electronically or by other accessible means.

### **9.2 Special General Meetings (SGM)**

An SGM may be called by:

- The Executive Committee.
- The President.
- A written request from at least 33% of members.

## **10. Discipline**

- The LVA may apply disciplinary procedures where a member, team, or affiliated group acts contrary to the interests, values, or objectives of the Association.
- Sanctions may include warnings, fines, suspension, expulsion, or exclusion from specified activities.



- Disciplinary processes shall be fair, proportionate, and provide the right for the affected party to be heard.

## **11. Appeals**

- Members have the right to appeal disciplinary decisions.
- Appeals shall follow a transparent, staged process approved by the Executive Committee.
- Appeal panels should, where reasonably possible, be independent of the original decision-making process.
- This decision is final and cannot be appealed

## **12. Amendments to the Constitution**

- Amendments may only be made at a General Meeting.
- Proposed amendments must be circulated at least 28 days in advance.
- Any amendment must be approved by a two-thirds majority of the members present and voting at the AGM.

*Guiding Principle: Growing Volleyball in London*